

	INVITATION TO TENDER E3300DXKZNOU	Document Identifier	240-114238630	Rev	28
		Effective Date	07 April 2026		
		Review Date	April 2031		

ESKOM HOLDINGS SOC LTD

INVITATION TO TENDER

FOR

The Provision of Non-Technical Facilities Management Services (Cleaning Services) for Distribution, Central East Cluster, Kwa-Zulu Natal Operating Unit for a period of five (5) years.

Procurement Practitioner: Nakedi Matata

Tender number	E3300DXKZNOU
Issue date	29 July 2026
Closing date and time	31 August 2026 at 10h00am
Tender validity period	120 days from the closing date and time
Clarification meeting	A non-compulsory clarification "Online MS Teams Meeting will take place as follows: Date: 6 August 2026 Time: 10H00am Venue: Microsoft Teams meeting Join: Join: https://teams.microsoft.com/meet/38693934376725?p=vhUD8KftdEPZf0BCDY Meeting ID: 386 939 343 767 25 Passcode: SY2yt6Cd
Tenders are to be submitted electronically via Eskom E- tendering site by the stipulated closing date and time.	Tenders must be uploaded via the Eskom Tender bulletin site on the Eskom E- tendering page by deadline date. https://etendering.eskom.co.za

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Invitation to Tender

Eskom Holdings SOC Ltd (hereinafter “Eskom”) invites you to submit a tender for **the Provision of Non-Technical Facilities Management Services (Cleaning Services) for Distribution, Central East Cluster, Kwa-Zulu Natal Operating Unit for a period of five (5) years.**

The tender documents are supplied to you on the following basis:

1. Free of charge

Eskom has delegated the management of this Invitation to Tender to the *Eskom Representative* whose name and contact details are set out in the Tender Data. The submission of a tender by you in response to this Invitation to Tender will be deemed as your acceptance of the Eskom Standard Conditions of Tender, uploaded as part of the enquiry documents.

All queries and clarifications relating to the Invitation to Tender documents must be addressed in writing to the *Eskom Representative*. No query or clarification may be addressed to any Eskom official other than the *Eskom Representative*.

Yours faithfully



Procurement Manager – KZN Operating Unit

Thandi Xaba

Date: 29 July 2026

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1.1 Annexures to the Tender

The following document listed hereunder are attached to this Invitation to Tender.

Number	Description	Annexure	Attached (Y / N / N/A)
1.1.1	*Authorisation Form	Annexure A	Y
1.1.2	*Acknowledgement form	Annexure B	Y
1.1.3	*Tenderer's particulars	Annexure C	Y
1.1.4	*Integrity Declaration Form (Suppliers are required to download and read the Supplier Integrity Pact. It is accessible on the Eskom Tender Bulletin via Eskom Supplier Integrity Pact (eskom.co.za) link)	Annexure D	Y
1.1.5	*CPA Requirements for Local Goods/Services	Annexure E	Y
1.1.6	* SBD 1 Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline	Annexure H	Y
1.1.7	* SBD 6.1 Preference Points Claim Form in terms of PPPFA 2022 regulations	Annexures I	Y
1.1.8	* SBD 4 – Bidders Disclosure	Annexure J	Y
1.1.9	Tax Evaluation Questionnaire	Annexure G	Y
1.1.10	E-tendering Help Manual acknowledgement form	Annexure L	Y
1.1.11	E-tendering Help Manual for supplier		Y
1.1.12	Scope of Work and Evaluation Criteria		Y
1.1.13	Site Familiarity Declaration Form		Y
1.1.14	NEC3 Term Services Contract (TSC3) - to be completed including pricing (all the rates) and signed.		Y
1.1.15	Pricing Schedule/BOQ – to be fully completed with all the rates and submitted in PDF. A Tenderer who supplies a rate below the minimum as prescribed in the pricelist will be deemed financially non-compliant and the Tenderer will be disqualified. The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes. NOTE: Failure to upload a fully priced Pricing Schedule/BOQ will result in disqualification.		Y

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Number	Description	Annexure	Attached (Y / N / N/A)
1.1.16	SECTION 1 – Commercial and Financial SECTION 2 - Technical SECTION 3 - SDL & I SECTION 4 - Quality SECTION 5 - Safety SECTION 6 - Environmental		Y

1.2 Tender Data

The Tender Data makes several references to the **Eskom Standard Conditions of Tender** and in those instances, the clause numbers are referenced hereunder. The **Eskom Standard Conditions of Tender** are uploaded as part of the enquiry documentation. The “**Tender Data**” as detailed herein shall take precedence over the **Standard Conditions of Tender** in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data														
1.1 Parties	The <i>Employer</i> is Eskom Holdings SOC Ltd The Eskom <i>Representative</i> is: Name: Nakedi Matata Tel: +27 11 800 6313 E-mail: MatataON@eskom.co.za														
1.3 Tender documents	The Invitation to tender number is: E3300DXKZNOU All relevant documentation for this tender will be published on: - Eskom’s tender bulletin - National treasury’s e-Tender portal <table border="1"> <thead> <tr> <th>SECTION</th><th>Documents are Uploaded in the Relevant Folders/Sections</th></tr> </thead> <tbody> <tr> <td>SECTION 1 – Commercial and Financial</td><td>✓</td></tr> <tr> <td>SECTION 2 - Technical</td><td>✓</td></tr> <tr> <td>SECTION 3 - SDL & I</td><td>✓</td></tr> <tr> <td>SECTION 4 - Quality</td><td>✓</td></tr> <tr> <td>SECTION 5 - Safety</td><td>✓</td></tr> <tr> <td>SECTION 6 - Environmental</td><td>✓</td></tr> </tbody> </table>	SECTION	Documents are Uploaded in the Relevant Folders/Sections	SECTION 1 – Commercial and Financial	✓	SECTION 2 - Technical	✓	SECTION 3 - SDL & I	✓	SECTION 4 - Quality	✓	SECTION 5 - Safety	✓	SECTION 6 - Environmental	✓
SECTION	Documents are Uploaded in the Relevant Folders/Sections														
SECTION 1 – Commercial and Financial	✓														
SECTION 2 - Technical	✓														
SECTION 3 - SDL & I	✓														
SECTION 4 - Quality	✓														
SECTION 5 - Safety	✓														
SECTION 6 - Environmental	✓														

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Clause Number from Standard Conditions of Tender	Tender Data
	It is the responsibility of the tendering party to ensure all the required documentation is downloaded, completed and submitted timeously as above.
1.4 Type of Invitation to Tender	This Invitation to Tender is: 1. An open Invitation to Tender
1.6 Eskom's right to accept or reject any tender	The tender shall be for the part of the contract.
2.1 Eligibility	Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principal, must not be under any restriction to do business with Eskom or State-Owned Companies. <u>Tenderers are ineligible to submit a tender if:</u> 1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be deemed to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services. 2. Tenderers submit more than one [tender/proposal] either individually or as a partner in a joint venture (JV) or consortium, except on an E-Tendering system where there is a limit size (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes). Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. 3. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima

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	facie evidence that a tenderer has a conflict of interest with one or more parties in this tendering process is: (a) they have a controlling partner or majority shareholder in common; or (b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process. 4. Tenders signed by non-authorised people. 5. Any tenderer that is restricted by National Treasury. 6. Any tenderer on the Tender Defaulters list. 7. A tenderer that sub-contracts 100% of the Scope of Work Eskom will disqualify tenderers that are found not to have met the eligibility criteria.
2.2 - 2.5 Tender Closing	The deadline for tender submission is: Date 31 August 2026 Time 10H00am. Late Tenders will not be accepted. Submissions are to be uploaded via the Eskom Tender bulletin site on the Eskom E- tendering page.
2.7-.2.11 Submitting a tender	Electronic Tender Submissions The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. The documents need to be uploaded under the folder Technical, Commercial, Financial, and other. All documents need to be submitted in a PDF format (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes). The price list needs to be submitted in PDF and a copy in excel format. No Zip/condense files can be uploaded No hard copy will be accepted

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	If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void. Please ensure that the submission status is indicated as complete. Supplier Help Manual guide and video can be found on Eskom E-Tendering page
2.12 Tender Validity Period	The tender validity period is 180 days From the tender closing date.
2.15 Clarification meeting	A non-compulsory clarification “Online MS Teams Meeting will take place as follows: Date: 06 August 2026 Time: 10H00am Venue: Microsoft Teams meeting Join: https://teams.microsoft.com/meet/38693934376725?p=vhUD8KftdEPZf0BCDY Meeting ID: 386 939 343 767 25 Passcode: SY2yt6Cd Although this will not be a compulsory clarification meeting, tenderers are encouraged to attend in order to fully understand the scope of work so that they can submit a responsive tender.
2.16 Seeking clarification	The tenderer will notify Eskom of any clarifications required before closing time for clarification queries, which is five (5) working days before the deadline for tender submission. All clarification and additional information sought during the tendering process must be submitted in writing to the Eskom Representative via the following email address: MatataON@eskom.co.za All Clarification queries and responses will be published on Eskom Tender Bulletin, the National Treasury eTender Portal.

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	Tenderers are encouraged to continuously check the bulletins for the latest updates or addendums during the tender process, as there may be amendments/additional information included in the tender before the tender closing date.
2.22 Alternative tenders	Alternative tenders are not allowed .
2.34 Provision of Security for Performance	Tenderers may be required to provide a performance bond if the financial evaluation result of the contractor is negative. If the provision of security for performance in the form of a performance bond or a demand guarantee is a requirement, the tenderer must select a minimum of two (2) financial institutions that it is likely to approach from the list provided of Eskom-approved financial institutions. 1. ABSA Bank Limited 2. Development Bank of South Africa 3. First Rand Bank Limited 4. Investec Bank Limited 5. Land & Agricultural Development Bank of South Africa 6. Nedbank Limited 7. Standard Bank of South Africa
3.4 Tender Opening	There will be no public opening of tenders. Responses will be downloaded electronically.
3.5 Tender Prices	Prices will not be read out.
3.9 Basic Compliance	Basic compliance with this Invitation to Tender requires a tenderer to meet all the following requirements: Step 1: Mandatory Commercial Requirements Step 2: Functionality/Technical Step 3: Price and Preference Step 4: Drawing of lots (If applicable) Step 5: <u>Contractual Requirements</u>: - o Environmental Requirements - o Financial Requirements - o Occupational Health and Safety - o Quality Requirements - o SDL&I Undertaking Requirements

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3.10 Mandatory tender returnables	<u>Commercial Mandatory Returnable (Disqualifiable)</u> These returnables are required to be submitted with the tender electronically via the new e-Tendering System at tender closing date and time. A tenderer's failure to upload the mandatory tender documents at stipulated deadlines will render the tender non-responsive. • Upload completed and signed NEC3 Term Service Contract together with pricing schedule and contract data (The price list needs to be submitted in PDF). • Upload a fully priced price list – if not fully populated the tender will be disqualified. A Tenderer who supplies a rate below the minimum as prescribed in the pricelist will be deemed financially non-compliant and the Tenderer will be disqualified. • Upload valid registration certificate/letter with BCCCI (Bargaining Council for Contract Cleaning Services Industry), Eskom reserves the right to verify the validity. • The tenderer will be required to complete a site familiarity declaration form for each of the contracts Area Offices: (New Germany Complex, Menston Road Complex, Mkondeni Complex, Pietermaritzburg Training Centre and Mersey Training Centre), Pietermaritzburg, Newcastle and Empangeni Zones that they wish to tender for, in order to ensure the tenderer is familiar with each site and ensure that the tenderer's rates take into account the specifications of each site. These returnables are required to be submitted with the tender electronically via the new e-Tendering System at tender closing date and time. If the Mandatory requirements are not met, then the evaluation will not proceed further. If the Mandatory requirements are met, then the evidence will be used for scoring in the Functional Evaluation.

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	<u>Commercial Mandatory Returnable (Non - Disqualifiable)</u> These returnable are also required to be fully completed, signed, and submitted with Tender at Tender closing date and time, however, if not submitted by Tender closing, the Procurement Practitioners will request in writing the outstanding returnable to be submitted within 5 working days. If the requested returnable (s) are not fully completed, signed and/or received by the Procurement Practitioner within 5 working days of the request; the tender will be disqualified. • Annexure A – A completed and signed Authorisation form. • Annexure B – A completed and signed Acknowledgement form. • Annexure C - A completed and signed Tenderer's particulars form. • Annexure D - A completed and signed Integrity Declaration form. • Annexure E - A completed and signed CPA Requirements for Local Goods/Services form • Annexure H - Fully complete and sign the SBD1 Invitation to bid form in the invitation to tender. • Annexure I - Fully complete and sign the SBD 6.1 preference claim form in the invitation to tender. • Annexure J - Fully complete and sign the SBD 4 Bidders Disclosure form in the invitation to tender. • A completed and signed Tax Evaluation Questionnaire. • A completed and signed E-tendering Training Acknowledgement form. <u>Commercial Mandatory Tender Returnable for Contract Award</u> The requested returnable(s) are required to be received by the Procurement Practitioner by contract award, failure to provide the document will deem the tender non-responsive. • CSD Registration (MAAA Number) • Local Content Declaration SB6.2 • Valid Tax Clearance Certificate /Tax Pin • Valid COID Registration

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3.13 Functionality requirements	<u>FUNCTIONALITY/TECHNICAL</u> Functionality will be evaluated on a total weight of 100% with a minimum threshold of 70%, only suppliers that meet this threshold will be considered for further evaluation and will proceed to the next stage of selection. <u>MANDATORY TECHNICAL REQUIREMENTS</u> Functionality will be evaluated on a total weight of 100% with a minimum threshold of 70%, only suppliers that meet this threshold will be considered for further evaluation and will proceed to the next stage of selection. <table border="1"> <thead> <tr> <th>No.</th><th>Technical Evaluation Criteria - Soft Service FMS</th></tr> </thead> <tbody> <tr> <td>1</td><td> Tenderer to provide 2 letters of reference of the tendering company, from 2 different customers, with contactable telephone numbers and email addresses where similar services have been rendered successfully Eskom reserves the right to verify the validity of the references -Score 10 for 2 valid reference letters with good feedback, which Eskom reserves the right to verify before scoring -Score 5 for 1 valid reference letters with good feedback, which Eskom reserves the right to verify before scoring -Score 0 for no valid reference letters with good feedback </td></tr> <tr> <td>2</td><td> Tenderer to provide proof of experience of the tendering company for this type of service -Score 10 for experience >5 years -Score 5 for experience 3-5 years -Score 0 for experience <3years </td></tr> <tr> <td>3</td><td> Tenderer to provide copy of Certificate/Letter of Registration with National Cleaning Contract Association (NCCA) or Black Economic Empowerment Cleaners Association (BEECA) Eskom reserves the right to verify the validity of the registration -Score 10 for copy of certificate/letter, which Eskom reserves the right to verify before scoring -Score 0 for invalid or no copy of certificate/letter </td></tr> <tr> <td>4</td><td> Tenderer to provide copy of Certificate/Letter of Registration with NBC Provident Fund. Eskom reserves the right to verify the validity of the registration -Score 10 for valid copy of certificate/letter, which Eskom reserves the right to verify before scoring -Score 0 for invalid or no copy of certificate/letter </td></tr> </tbody> </table>	No.	Technical Evaluation Criteria - Soft Service FMS	1	Tenderer to provide 2 letters of reference of the tendering company, from 2 different customers, with contactable telephone numbers and email addresses where similar services have been rendered successfully Eskom reserves the right to verify the validity of the references -Score 10 for 2 valid reference letters with good feedback, which Eskom reserves the right to verify before scoring -Score 5 for 1 valid reference letters with good feedback, which Eskom reserves the right to verify before scoring -Score 0 for no valid reference letters with good feedback	2	Tenderer to provide proof of experience of the tendering company for this type of service -Score 10 for experience >5 years -Score 5 for experience 3-5 years -Score 0 for experience <3years	3	Tenderer to provide copy of Certificate/Letter of Registration with National Cleaning Contract Association (NCCA) or Black Economic Empowerment Cleaners Association (BEECA) Eskom reserves the right to verify the validity of the registration -Score 10 for copy of certificate/letter, which Eskom reserves the right to verify before scoring -Score 0 for invalid or no copy of certificate/letter	4	Tenderer to provide copy of Certificate/Letter of Registration with NBC Provident Fund. Eskom reserves the right to verify the validity of the registration -Score 10 for valid copy of certificate/letter, which Eskom reserves the right to verify before scoring -Score 0 for invalid or no copy of certificate/letter
No.	Technical Evaluation Criteria - Soft Service FMS										
1	Tenderer to provide 2 letters of reference of the tendering company, from 2 different customers, with contactable telephone numbers and email addresses where similar services have been rendered successfully Eskom reserves the right to verify the validity of the references -Score 10 for 2 valid reference letters with good feedback, which Eskom reserves the right to verify before scoring -Score 5 for 1 valid reference letters with good feedback, which Eskom reserves the right to verify before scoring -Score 0 for no valid reference letters with good feedback										
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	<table border="1"> <tr> <td>5</td><td> Tenderer to provide Proof of ownership of Motor Vehicle or a letter of agreement showing capability/eligibility of hiring a motor vehicle -Score 10 for valid copy of a motor vehicle registration certificate -Score 0 for invalid or no copy of motor vehicle registration certificate -Score 10 for valid copy of a letter of agreement showing capability/eligibility of hiring a motor vehicle </td></tr> </table> The pass mark is 70% of the total score	5	Tenderer to provide Proof of ownership of Motor Vehicle or a letter of agreement showing capability/eligibility of hiring a motor vehicle -Score 10 for valid copy of a motor vehicle registration certificate -Score 0 for invalid or no copy of motor vehicle registration certificate -Score 10 for valid copy of a letter of agreement showing capability/eligibility of hiring a motor vehicle
5	Tenderer to provide Proof of ownership of Motor Vehicle or a letter of agreement showing capability/eligibility of hiring a motor vehicle -Score 10 for valid copy of a motor vehicle registration certificate -Score 0 for invalid or no copy of motor vehicle registration certificate -Score 10 for valid copy of a letter of agreement showing capability/eligibility of hiring a motor vehicle		
3.15 Evaluation of Price	Prices will be evaluated as follows: 1. Inclusive of VAT. 2. Corrected for arithmetical errors. 3. Excluding contingencies in any bill of quantities or activity schedule' 4. Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and 5. Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable. 6. Unconditional discounts will be taken into account for evaluation purposes. 7. Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is affected. Contractors will be selected per area and will be ranked by applying the preferential point scoring based on the relevant system as stipulated hereunder: • 90/10 (for estimated values above R50M inclusive of VAT) or • 80/20 (for estimated values above R30 000 and up to R50M inclusive of VAT) or		

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	Either 80/20 or 90/10 will apply should there be a degree of uncertainty on which PPPFA Point allocation system will apply, the lowest acceptable tender will be used to determine the applicable preference system. Eskom will then add the score from pricing and B-BBEE level together and rank the suppliers from the highest to the lowest using PPPFA 80/20 and 90/10 per Area principals. It is to be noted that the task order values will not exceed R50 Million. A maximum of 20/10 points is allocated for price on the following basis: $P_s = 80/90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$ Where: Ps = Points scored for price of Bid under consideration Pt = Rand value of Bid under consideration Pmin = Rand value of lowest acceptable Bid The above preference point system is applicable for this tender, (Points will be calculated out of 80/90 for price. Price = Evaluated price and all applicable taxes included. Maximum of 20/10 points will be allocated to identified Specific Goals. The price and preference points will be added together to determine the highest scoring tenderer for Procurement transactions
3.18 Evaluation of Specific Goals	<u>Specific Goals</u> A maximum of 20/10 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points.

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Clause Number from Standard Conditions of Tender	Tender Data																														
	<table><tr><th>B-BBEE Status Level of Contributor</th><th>Number Of Points (90/10 system)</th><th>Number Of Points (80/20 system)</th></tr><tr><td>1</td><td>10</td><td>20</td></tr><tr><td>2</td><td>9</td><td>18</td></tr><tr><td>3</td><td>6</td><td>14</td></tr><tr><td>4</td><td>5</td><td>12</td></tr><tr><td>5</td><td>4</td><td>8</td></tr><tr><td>6</td><td>3</td><td>6</td></tr><tr><td>7</td><td>2</td><td>4</td></tr><tr><td>8</td><td>1</td><td>2</td></tr><tr><td>Non-compliant contributor</td><td>0</td><td>0</td></tr></table> NB: The following documents are required to claim preference points, • Valid BBBEE certificate issued by a SANAS accredited verification agency or a valid sworn affidavit or a valid BBBEE Certificate issued by CIPC for EME companies or for joint ventures a valid BBBEE certificate issued by a SANAS accredited verification agency in the name of the joint venture <u>NB: Supporting documents may be requested during evaluation (This list is not exhaustive):</u> • Proof of ownership / shareholding (CIPC registration documentation) inclusive of shareholding breakdown • ID copies of shareholder(s) or owner(s) of the business • Proof of Disability of owner(s) of the business (where applicable) Tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but' • May only score point out of 80/90 for price • Scores 0 points out of 20/10 for specific goals	B-BBEE Status Level of Contributor	Number Of Points (90/10 system)	Number Of Points (80/20 system)	1	10	20	2	9	18	3	6	14	4	5	12	5	4	8	6	3	6	7	2	4	8	1	2	Non-compliant contributor	0	0
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8	1	2																													
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		Effective Date	07 April 2026		
		Review Date	April 2031		

Clause Number from Standard Conditions of Tender	Tender Data
	Criteria for breaking deadlock in scoring • If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals. • If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.
3.19 Ranking of tenders	Suppliers will be ranked by applying the preferential point scoring based on the relevant system as stipulated hereunder] A maximum of 20/10 points is allocated for price on the following basis: $P_s = 80/90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$ Where: Ps = Points scored for price of Bid under consideration Pt = Rand value of Bid under consideration Pmin = Rand value of lowest acceptable Bid The above preference point system is applicable for this tender, (Points will be calculated out of 80/90 for price. Price = Evaluated price and all applicable taxes included. Maximum of 20/10 points will be allocated to identified Specific Goals. The price and preference points will be added together to determine the highest scoring tenderer for Procurement transactions Should a service provider be successful in more than 1 area they may be awarded all areas in which they are successful. The contracts will be managed allowing for funds to be moved between contracts when required. Contractors will be selected per area and will be ranked by applying the preferential point scoring based on the relevant system as stipulated hereunder:

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	90/10 (for estimated values above R50M inclusive of VAT) or 80/20 (for estimated values above R30 000 and up to R50M inclusive of VAT) or Either 80/20 or 90/10 will apply should there be a degree of uncertainty on which PPPFA Point allocation system will apply, the lowest acceptable tender will be used to determine the applicable preference system. Eskom will then add the score from pricing and B-BBEE level together and rank the suppliers from the highest to the lowest using PPPFA 80/20 and 90/10 per Area principals. It is to be noted that the task order values will not exceed R50 Million. All contractors who pass functionality will proceed to stage of price and preference scoring per Area. Should no contractors be found for a particular area/s Eskom reserves a right to award to the responsive tenderers and issue a new tender for the outstanding areas <u>Criteria for Breaking deadlock in scoring.</u> - if two or more tenderers score an equal number of points, the contract must be awarded to the tenderer who scored the highest points for BBEE - If functionality is part of the evaluation process and two or more tenderers score equal total points and equal preference points for BBEE, the contract must be awarded to the tenderer that scored the highest points for functionality. If two or more tenderers score equal points in all respects, the award must be decided by the drawing of lots
3.20 Objective Criteria	The inclusion of objective criteria is not mandatory but a condition for contract award. If the tenderer does not meet objective criteria it may lead to the second-ranked tenderer being recommended for award. Tenderers who complete and submit the objectives as required, but who do not meet Eskom's targets, will not be disqualified. SDL&I objectives do not form

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	part of scoring, but commitments will form part of contractual obligations
Contractual Requirements	<u>Mandatory Contractual Requirements that must be included in all tenders are the following: -</u> The requested returnable(s) are required to be received by the Procurement Practitioner by contract award, failure to provide the document will deem the tender non-responsive. • CSD Registration (MAAA Number) • Local Content Declaration SB6.2 and Annexures C • Valid Tax Clearance Certificate /Tax Pin • Valid COID Registration Contractual Requirements are not evaluation criteria. They will be assessed after the evaluation and ranking of the tenders. Proof that the tenderer recommended for award has met the stipulated contractual requirements must be submitted prior to contract award. Failure to meet stipulated Contractual Requirements by the stipulated deadlines may result in the tenderer being regarded as non-responsive and ineligible for contract award The recommended contractors still in the running for this contract will be evaluated in terms of their contractual requirements. Should they not pass the initial evaluation they will be advised of their shortcomings and have a maximum period of seven (7) days in which to correct their shortcomings. The following requirements form part of the contractual requirements: Contractual Requirements • Financial viability • SDL&I Undertaking • Occupational Health and Safety • Environmental • Quality

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	<u>Occupational Health and Safety</u> <table border="1"> <tr> <th><u>Ref.</u></th><th>OHS Tender Returnable</th></tr> <tr> <td>1</td><td>Annexure B Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?</td></tr> <tr> <td>2</td><td>OHS plan (Must address the project /scope of work OHS risk(s) and aligned with the health and safety specification or requirements)</td></tr> <tr> <td>3</td><td>Baseline OHS Risk Assessment (BRA) Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA</td></tr> <tr> <td>4</td><td>Valid Letter of Good Standing (COIDA or equivalent)</td></tr> <tr> <td>5</td><td>OHS policy signed by CEO The submitted policy document must comply to OHS Act Section 7</td></tr> <tr> <td colspan="2">Recommendation</td></tr> <tr> <td colspan="2">TOTAL</td></tr> </table> OR PART B Annotation: This section is only applicable to suppliers/consultants/contractors that have been certified for an auditable OHS system <table border="1"> <tr> <th><u>Ref</u></th><th><u>KPIs</u></th></tr> <tr> <td>1</td><td>Annexure B Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?</td></tr> <tr> <td>2</td><td>ISO 45001 certificate or equivalent</td></tr> <tr> <td>3</td><td>Valid Letter of Good Standing (COIDA or equivalent)</td></tr> <tr> <td colspan="2">Recommendation</td></tr> </table>	<u>Ref.</u>	OHS Tender Returnable	1	Annexure B Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?	2	OHS plan (Must address the project /scope of work OHS risk(s) and aligned with the health and safety specification or requirements)	3	Baseline OHS Risk Assessment (BRA) Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA	4	Valid Letter of Good Standing (COIDA or equivalent)	5	OHS policy signed by CEO The submitted policy document must comply to OHS Act Section 7	Recommendation		TOTAL		<u>Ref</u>	<u>KPIs</u>	1	Annexure B Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?	2	ISO 45001 certificate or equivalent	3	Valid Letter of Good Standing (COIDA or equivalent)	Recommendation	
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	<u>SDL&I Requirements</u> Tenderers who complete and submit the objectives as required, but who do not meet Eskom's targets, will not be disqualified. SDL&I objectives do not form part of scoring, but commitments will form part of contractual obligations 1. Transformation – BBBEE Improvement or Retention Plan. Transformation remains an area of focus, where Eskom continuously strives to align itself with national transformation imperatives to unlock growth, drive industrialization, create employment and contribute to skills development. Eskom encourages its suppliers to constantly strive to improve their B-BBEE rating. Whereas Tenderer/s will be allocated points in terms of a preference point system based on specific goals, Eskom also requests that tenderer/s submits their B-BBEE improvement or retention plan within 30 days of signing the contract. Tenderer/s are therefore requested to indicate the extent to which they will maintain (only if the respondent is a Level 1) or may improve/maintain their B-BBEE status over the contract period if their B-BBEE status is level 2 or 3. Tenderer/s with a B-BBEE status level 4 at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of B-BBEE Level 3 by the end of the first year of the contract and thereafter improve their B-BBEE status level or migrate by one level higher. Tenderer/s with a B-BBEE recognition status of Level 5 to Level 8 or non-compliant at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of Level 4 by the end of the first year of the contract and thereafter improve at least one B-BBEE Level higher of each year from the second year of the contract.

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		Review Date	April 2031		

Clause Number from Standard Conditions of Tender	Tender Data						
	Tenderer/s are requested to submit their B-BBEE Improvement Plan as an essential document within 30 days of signing the contract. NB: A valid B-BBEE certificate or Sworn Affidavit is a condition for contract award, if your company’s annual Total Revenue is R10 Million or less you qualify as an Exempted Micro Enterprise therefore you can submit Sworn Affidavit. If your annual Total Revenue is R50 Million or less, you qualify as Qualifying Small Enterprise and must comply with all of the elements of QSE score card relevant to your sector unless an entity is at least 51% Black owned you are required to obtain a Sworn affidavit. If your Annual Total Revenue is above R50m you need to submit a Valid B-BBEE certificate. 2. <u>Local Procurement Content</u> “Local Procurement Content” refers to value added in South Africa by South African resources. Where a single contract involves a combination of local and imported goods and/or services, the tender response must be separated into its components as per the Price Schedule included with the tender documents. Local procurement content is total spending minus the imported component. Tenderers are required to submit their proposals in the table below. <table><tr><td>Local Procurement Content</td><td>Eskom target</td><td>Tenderer Proposal</td></tr><tr><td></td><td>100%</td><td></td></tr></table> 3. Procurement spends on entities with a minimum 51% black ownership. The winning tenderer is encouraged to procure/spend on designated groups on the following paid invoices for both: the indirect expenses (e.g. overheads) on goods and services supplied to the contractor/supplier by designated groups; and	Local Procurement Content	Eskom target	Tenderer Proposal		100%	
Local Procurement Content	Eskom target	Tenderer Proposal					
	100%						

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	• direct spend on goods and services supplied by the subcontractors for the execution of the scope of work. Activities, as a proportion of the local procurement content, which may be subcontracted to designated black owned enterprises must be submitted in a table below. <table><tr><th>Procurement from Designated Group</th><th>Eskom Target</th><th>Tenderer Proposal</th></tr><tr><td>Black Owned</td><td>4.0%</td><td></td></tr><tr><td>Black Women Owned</td><td>3.0%</td><td></td></tr><tr><td>Black Youth Owned</td><td>2.0%</td><td></td></tr><tr><td>Black Persons with Disability</td><td>1.0%</td><td></td></tr></table> Jobs. Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract. 2. <u>Skills Development</u> Tenderers are required to develop the unemployed candidates in the country from the skills listed below. Skills development is intended to address Eskom’s core, scarce and critical skills. These skills are also included in a 2020 list of occupations in high demand as stipulated in the Government Gazette 43937. Candidates shall be from the KZN area, and their composition shall be representative of the population demographics of South Africa <table><tr><th>Skill type / Occupation</th></tr><tr><td>Introduction to Cleaning (Theory Workshop)</td></tr><tr><td>Introduction to Cleaning (Practical Workshop)</td></tr><tr><td>Driver Training EB licence</td></tr><tr><td>Supervisory Skills</td></tr></table>	Procurement from Designated Group	Eskom Target	Tenderer Proposal	Black Owned	4.0%		Black Women Owned	3.0%		Black Youth Owned	2.0%		Black Persons with Disability	1.0%		Skill type / Occupation	Introduction to Cleaning (Theory Workshop)	Introduction to Cleaning (Practical Workshop)	Driver Training EB licence	Supervisory Skills
Procurement from Designated Group	Eskom Target	Tenderer Proposal																			
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	<u>Note:</u> The contractor is to deliver on 1 skill for every R3 million invoiced to Eskom. The skills will be taken from the list of skill types above unless negotiated otherwise with SDL&I. Each skill above is to be used consecutively. The process of developing these skills shall involve the participation by tenderers directly and through their supply network. In certain cases, the SETA's accredited training providers can be approached to participate in developing critical and scarce skills. <u>Note:</u> That these targets for skills development candidates categorically exclude Eskom employees and registered learners. The tenderers are required to take full responsibility for the total cost of developing the requisite skills, and Eskom shall not make any financial contribution towards the fulfilment of this obligation. Tenderers also are advised to approach their relevant SETAs to access grants, subsidies, and incentives as well as South African Revenue Services for tax rebates that are earmarked for skills development initiatives. <u>SDL&I Penalty and Performance Security</u> Eskom will apply a penalty of 2.5% of the invoice amount for failure to meet SDL&I obligations. Eskom will apply a penalty of 2.5% of the Contract Value for failure to meet SDL&I obligations. For the duration of the contract, Eskom will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations. The retained amounts shall only be released to the Contractor upon: • Eskom receives the SDL&I progress report/s from the contractor. • Fulfilment of all SDL&I obligations by the contractor. Submission of an approved compliance report by SDL&I Department.

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	<u>Reporting and Monitoring</u> • The suppliers shall on a yearly basis submit a report to Eskom in accordance with Data Collection Template on their compliance with the SDL&I obligations described above. • Eskom shall review the SDL&I reports submitted by the suppliers within 30 (thirty) days of receipt of the reports and notify the suppliers in writing if their SDL&I obligations have not been met. • Upon notification by Eskom that the suppliers have not met their SDL&I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following report, failing which Retention clauses shall be invoked. Every contract shall be accompanied by the SDL&I Implementation Schedule, which must be completed by the suppliers and returned to SDL&I representative for acceptance 28 days after contract award. This will be used as a reference document for monitoring, measuring and reporting on the supplier's progress in delivering on their stated SDL&I commitments <u>General Information on Validity of Sworn Affidavits</u> The following must be considered when it comes to validity of Affidavits: Tenderers submitting B-BBEE Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity: • Name/s of deponent as they appear in the identity document and the identity number. • Designation of the deponent as the director, owner or member must be indicated in order to know that person is duly authorised to depose of an affidavit. <u>(Mark the applicable option).</u> • Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address. • Percentage of black ownership, black female ownership and designated group. In the case of specialised

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	enterprises as per Statement 004, the percentage of black beneficiaries must be reflected. <u>(No blank spaces to be left).</u> - Indicate total revenue for the year under review and whether it is based on audited financial statements or management account. <u>(Mark the applicable option).</u> - Financial year end as per the enterprise's registration documents, which was used to determine the total revenue. <u>(Financial year end to be stipulated by day/month/year).</u> - B-BBEE Status level. An enterprise can only have one status level. <u>(Tick applicable level)</u> - Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status. - Date deponent signed and date of Commissioner of Oath must be the same. <u>(The sworn affidavit must be signed in the presence of the Commissioner of Oath. Furthermore, the Commissioner must also sign and stamp)</u> Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission <u>Financial Requirements</u> <u>Requirements for Financial Evaluation of Companies</u> <u>Summary</u> - Approved Annual Financial Statements (not older than 18 months) - Public Interest Score + calculation (If the company is not submitting Audited Financial Information) - ITA 34C (If the company is not submitting audited financial Information) <u>Details</u> - Public Interest Score (PIS) and the calculations to arrive at the score. The PIS letter must specify: - Whether the AFS were internally or externally prepared. - Whether the company was owner managed or not owner managed. Annual Financial Statements (not older than 18 months)

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	• <u>Latest approved financial statements</u> include comparative amounts. • AFS must be valid and not outdated, received within 18 months after year-end. • A signed director's / member's report. • Signed Compilers / Accounting Officers / Independent Reviewers / Audit report whichever is applicable, based on the PIS above. Where the PIS requires an Audit or Independent Reviewers report, the Compilers / Accounting Officers report must still be submitted. <u>Approved Annual Financial Statements must comprise:</u> • Statement of financial position (Balance Sheet) • Statement of comprehensive income (income statement) • Statement on changes in Equity • Statement of cash flows • Notes to the financial statements • <u>ITA 34C Income Tax Assessment for companies that have NOT been AUDITED</u> • The notes to the AFS specifically referring to Accounts Receivable and Accounts Payable must give a complete breakdown of the amounts. A clear distinction must be made between Trade Debtors and other receivables as well as Trade Creditors and other payables. The note must clearly show the amounts subject to interest and the terms and conditions of interest. • The notes to the AFS must clearly specify the current and non-current liabilities that are subject to interest. • Member / Directors loans must be accompanied by a note specifying the terms of the loan, whether secured or unsecured, terms of repayment and interest rates. • Name of Holding company if the company is a subsidiary company. • Where there is a Holding company, the Latest Signed Group Annual Financial Statements of the Holding Company may be requested at a later stage.

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	- Information requested from companies via Procurement Office not received within five working days from date of Finance request will result in the financial evaluation being closed. Finance will issue a 1-page report stating that an opinion could not be expressed due to insufficient information. Note: - Public Draft, bi-annual, management accounts and unsigned financial statements will <u>NOT be accepted</u>. - Soft copies of the AFS/required documents may be requested. The following mitigating factors may be implemented if the result of the contractor is deemed not financially viable - obtaining a performance bond from a financial institution that has been pre-approved by Eskom Treasury department. - a parent Company Guarantee, provided that the parent company is financially sound enough to stand as surety for the subsidiary tendering for the contract. The parent company's latest and approved AFS must be submitted for financial analysis. - a reduced contract may be recommended, or payment upon delivery of a milestone activity or milestone goods. The following are required at contract award: The requested returnable(s) are required to be received by the Procurement Practitioner by contract award, failure to provide the document will deem the tender non-responsive. - CSD Registration (MAAA Number) - Local Content Declaration SB6.2 and Annexures C - Valid Tax Clearance Certificate /Tax Pin - Valid COID Registration

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3.24 Contractual Conditions	The NEC3 Term Services Contract (TSC3) - The <i>conditions of contract</i> are the core clauses and the clauses for: Main Option clauses A: Priced contract with price list Secondary Options: X1: Price adjustment for inflation X2: Changes in the law X4: Parent Company Guarantee (only to be added if applicable) X13: Performance Bond (only to be added if applicable) X17: Low services damages X18: Limitation of Liability X19: Task Order Z: Additional Conditions of Contract

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Please note:

Tenderers are requested to bear in mind Eskom's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with Eskom:

For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying Suppliers within 30 days of receipt of undisputed invoices.

For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying suppliers within 60 days of receipt of undisputed invoices.

Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations should the tendered prices not be market related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: www.csd.gov.za

“proof of B-BBEE status level of contributor” means-

- (a) the B-BBEE status level certificate issued by an authorised body or person; or
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

1.3 TENDER RETURNABLES

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

NOTE THE FOLLOWING: -

*** Returnables required at Tender closing (disqualifiable): -**

These returnables are required to be fully completed, signed and submitted with the tender at Tender closing date and time. If not fully completed, signed and/or submitted by tender closing, the tenderer will be disqualified.

**** Returnable required at Tender closing (non-disqualifiable): -**

These returnables are required to be fully completed, signed and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not fully completed, signed if required and/or

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received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.

Returnables required at Tender Closing date and time for evaluation: -

These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

Returnable required prior to Contract Award.

Returnables that are mandatory for contract award must be submitted prior to award, completed in full if completion is a requirement and signed if signature is a requirement.

Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
Basic Compliance	Basic compliance with this Invitation to Tender requires a tenderer to meet all the following requirements: • Upload completed and signed NEC3 Term Service Contract together with pricing schedule and contract data (The price list needs to be submitted in PDF). • Upload a fully priced price list – if not fully populated the tender will be disqualified. A Tenderer who supplies a rate below the minimum as prescribed in the pricelist will be deemed commercially non-compliant and the Tenderer will be disqualified. • Upload registration with bargaining Council Contract Cleaning services industry (Bargaining Council for Contract Cleaning Services Industry). • The tenderer will be required to complete a site familiarity declaration form for each of the contracts Area Offices: (New Germany Complex, Menston Road Complex, Mkondeni Complex, Pietermaritzburg Training Centre and Mersey	√		

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
	Training Centre), Pietermaritzburg, Newcastle and Empangeni Zones that they wish to tender for, in order to ensure the tenderer is familiar with each site and ensure that the tenderer's rates take into account the specifications of each site. These returnables are required to be submitted with the tender electronically via the new e-Tendering System at tender closing date and time. If the Mandatory requirements are not met, then the evaluation will not proceed further. If the Mandatory requirements are met, then the evidence will be used for scoring in the Functional Evaluation. A tenderer's failure to upload the mandatory tender documents at stipulated deadlines will render the tender non-responsive. A tenderer that does not submit mandatory documents by or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section of the respective Invitation to Tender will be deemed non-responsive.			
Annexure A	Authorization Form		√	
Annexure B	Acknowledgement Form		√	
Annexure C	Tenderers Particulars		√	
Annexure D	Integrity Pact Declaration form		√	
Annexure E	CPA for local goods/services (if applicable)		√	
Annexure H (applicable for all suppliers including Foreign suppliers)	SBD 1 - to be completed and submitted by all tenderers.		√	

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
Annexure I	SBD 6.1 - Preference Points Claim Form in terms of PPPFA 2022 regulations		√	
Annexure J	SBD 6.2 Preference Local Content Declaration SB6.2 and Annexures J		√	
Annexures K	SBD 4 – SBD 4 Bidders Disclosure		√	
E-tendering Help Manual acknowledgement form	Completed and signed		√	
Additional Documents required in the event of JV: -	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.		√	
	Separately written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract, or this may be included as an obligation within the JV agreement.		√	
	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.			√
# Specific Goals	A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.			
Tax Clearance Certificates	A certified copy of a tax clearance certificate is required from foreign tenderers (with a footprint in South Africa but that are not registered on CSD and have not provided a SARS pin number) and local tenderers (that have not provided their SARS e-filing PIN number for verification by Eskom and/or their CSD profile / CSD number).			√

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
	Foreign suppliers with no footprint in South Africa must complete the SBD1 document; however, no proof of tax compliance is required.			
Compliance with Employment Equity Act	To the extent that the tenderer falls within the definition of a “designated Employer” as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)			√
NEC3 Term Service Contract (TSC3)	NEC3 Term Service Contract (TSC3) - must be completed <u>including pricing (all the rates)</u>, and signed, accepting the terms and conditions of the contract. Note: The Price List/Pricing Schedule needs to be completed on the NEC and submitted in PDF format. <u>Failure to submit this mandatory returnable at tender closing will result in disqualification.</u> A separate pricing schedule in Excel format <u>may</u> also be submitted (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes).	√		
Pricing schedule	(The pricing schedule on the NEC must still be completed and be in PDF format).	√		
	MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE			

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Mandatory Contractual Requirement	<u>Commercial Mandatory Tender Returnable for Contract Award</u> The requested returnable(s) are required to be received by the Procurement Practitioner by contract award, failure to provide the document will deem the tender non-responsive. Proof of validity and current: • CSD Registration (MAAA Number) • Local Content Declaration SB6.2 • Valid Tax Clearance Certificate /Tax Pin • Valid COID Registration			√
	ADDITIONAL CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE			
Safety	All contractors shall, before commencement of the charter ensure that all their employees are familiar with the relevant Eskom SHE documentation that is applicable to charter services. • Appointment of a Contractor • Appointment of sub-contractors • SHE Policy • COID Refer to SHE SPECIFICATION document.			√
Quality	Documents required as per the Quality Requirements			√
Environmental	Documents required as per the Environmental Requirements			√
Due Diligence/financial analysis	• Latest, approved annual financial statements of the tendering company (Not Parent or ultimate holding company), including:			√

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
	○ Background to the company ○ A signed director's report. ○ A signed auditor's/reviewer's/compiler's/accounting officer's report ○ Statement of financial position ○ Statement of comprehensive income ○ Statement of changes in equity ○ Statement of cash flows ○ Notes to the financial statements. • A signed copy of the public interest score (only applicable to South African entities that are not audited) ○ Giving the actual score ○ Indicating whether the company is owner managed or not ○ Confirming whether the annual financial statements were externally prepared or not. • Copies of the ITA34C for the current & previous years of assessment (only applicable to South African entities that are not audited) • For unincorporated JV or a SPV, each partner in the JV or a SPV must submit its annual financial statements including all items listed above. Any other documents required as per the Financial Requirements			
	DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHNICAL CRITERIA			
Functionality/Technical	Tender returnables to be submitted as per the requirements stated in the Technical folder.	√		

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ANNEXURE A

AUTHORISATION FORM

Indicate the status of the *tenderer* by ticking the appropriate box below.

A COMPANY	B CLOSE CORPORATION	C PARTNERSHIP	D JOINT VENTURE	E SOLE PROPRIETOR	F TRUST

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation, joint venture, or trust the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, power of attorney in the case of a joint venture, or resolution of the board of trustees of a trust).

Note further that, in addition to completing the relevant certificate for category of organisation, the authorised representative of the *tenderer* is also required to complete and sign the table at the end of this Authorisation Form.

A. Certificate for company

I, _____, in my capacity as _____ of the board of directors of _____, hereby confirm that by resolution of the board taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the company, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the company. A certified copy of the resolution of the board is annexed to this Form.

Signed:	Date:
Name:	Position:

B. Certificate for close corporation

I, _____, in my capacity as member of _____, hereby confirm that by majority vote of the members taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf

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of the close corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. A certified copy of the members' resolution is annexed to this Form.

Signed:	Date:
Name:	Position:

C. Certificate for partnership

We, the undersigned, being the **key partners** in the business trading as _____ hereby authorise Mr/Ms _____, acting in his/her capacity of _____, to submit this tender on behalf of the partnership, and to sign all documents in connection with the tender and any contract that may result from it on behalf of the partnership.

Name	Address	Signature	Date

NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.

D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _____, an authorised signatory of _____, being the lead member in the Joint Venture, to sign all documents in connection with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

We attach to this Form a certified copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates which member will be the lead member, and terms that indicate the ratios according to which work and payment will be divided amongst the members.

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Name of JV member	Address	Authorised signature, name and capacity
Lead member		
Member		
Member		
Member		

NOTE: This certificate is required to be completed and signed by all members of the joint venture. Attach additional pages if more space is required.

E. Certificate for sole proprietor

I, _____, hereby confirm that I am the sole proprietor of the business trading as _____

Signed:	Date:
Name:	Position: (Sole Proprietor)

F. Certificate for trust

I, _____, in my capacity as _____ of the board of trustees of _____, hereby confirm that by resolution of the board of trustees taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the trust and to sign all documents in connection with this tender and any contract that may result from it on behalf of the trust. A certified copy of the resolution of the board of trustees is annexed to this Form.

Signed:	Date:
Name:	Position:

NOTE: The table below must also be fully completed by all *tenderers* in addition to the certificate that was selected and completed above.

Name of tenderer:	
Full names of authorised signatory:	
Designation and capacity:	
Signature of authorised signatory	
Date of signature:	

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ANNEXURE B

ACKNOWLEDGEMENT FORM

We are in receipt of the Invitation to Tender from Eskom Holdings SOC Ltd and the following addenda issued by Eskom:

We confirm that the documentation received by us is: ***(Indicate by ticking the box)***

Correct as stated in the Invitation to Tender Content List, and that each document is complete. ☐

Or: Incorrect or incomplete for the following reasons: ☐

Cataloguing Acknowledgement:

Please select the relevant statement by ticking the appropriate box below:

1. We agree to provide the cataloguing information as described in the Invitation to Tender ☐
2. We have already supplied Eskom with the cataloguing information pertaining to this Invitation to Tender in a previous contract/order [***insert previous contract/order number***] ☐ _____
3. We do not intend to provide the required cataloguing information for the reasons stated hereunder: ☐

4. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [***delete whichever is not applicable***] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position. ☐

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Invitation to Tender No: _____

Name of Tenderer: _____

Country of registration: _____

Full names of contact person: _____

Contact details:

Tel (landline):
Cell phone:
e-mail address:

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE C

TENDERER'S PARTICULARS

The tenderer must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member) or trust number.	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	

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CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	
Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with Eskom, please provide your vendor registration number with Eskom. _____
2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury _____
3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
4. You may register online at National Treasury website on www.treasury.gov.za
5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status _____
6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES		NO	

7. **If sub-contracting is prescribed in the Invitation to Tender, tenderers must complete 7.1 to 7.9.**

7.1 Confirm if you intend sub-contracting

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YES		NO	
-----	--	----	--

7.2 What percentage will you be sub-contracting? _____%

7.3 To whom do you intend sub-contracting? _____

7.4 Is the said sub-contractor registered on CSD?

YES		NO	
-----	--	----	--

7.5 If yes to 8.4, please provide CSD number. _____

7.6 Please confirm B-BBEE level of said sub-contractor _____

7.7 Which designated group does the sub-contractor belong to: -

- a) An EME or QSE;
- b) An EME or QSE which is at least 51% owned by black people;
- c) An EME or QSE which is at least 51% owned by black people who are youth;
- d) An EME or QSE which is at least 51% owned by black people who are women;
- e) An EME or QSE which is at least 51% owned by black people with disabilities;
- f) An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- g) A cooperative which is at least 51% owned by black people;
- h) An EME or QSE which is at least 51% owned by black people who are military veterans; or
- i) More than one of the categories referred to in paragraphs (a) to (h).

7.8 Please confirm that you have attached your signed intention to sub-contract document.

YES		NO	
-----	--	----	--

7.9 Have you attached proof of sub-contractor's belonging to designated group?

YES		NO	
-----	--	----	--

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE D

INTEGRITY DECLARATION FORM

Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.

1 DECLARATION OF INTEREST

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an Eskom employee/director as per the definition of “related” set out hereunder, may submit a tender to Eskom. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where: -

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of Eskom.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with Eskom employees/consultants/contractors/ directors.
3. the *legal entity including its employees/contractors/ directors / shareholders /members /partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an Eskom employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
4. the tenderer/s and one or more other tenderers in this tendering process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender/proposal of another tenderer, or influence over the decisions of Eskom regarding the bidding process;

Related:

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

- (a) an individual is related to another individual if they-
 - (i) are married, or live together in a relationship similar to a marriage; or
 - (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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- (b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and
- (c) a juristic person is related to another juristic person if-
 - (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
 - (ii) either is a subsidiary of the other; or
 - (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

“related person”, when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

Control:

- (2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-
 - (a) in the case of a juristic person that is a company-
 - (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act1; or
 - (ii) that first person together with any related or inter-related person, is-
 - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
 - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;
 - (b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members’ interest, or controls directly, or has the right to control, the majority of members’ votes in the close corporation;
 - (c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or

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- (d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

“To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee/consultant/ contractor and/or director of a State/State owned entity.	Full Names & Capacity/Position of Eskom employee/ consultant/contractor and/or director details of the relationship or interest (marital/ familial/personal/ financial etc.)	To your knowledge is this person involved in the specification/ evaluation/ adjudication/ negotiation of tenders?

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by Eskom, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. _____

[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering process share a controlling partner or have any relationship with each other, directly or through common third parties? _____(

[Yes/No]

If Yes, attach proof. to this declaration

2 DECLARATIONS OF FAIR TENDERING PRACTICES

The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender will be disqualified if the tenderer/s, or any of its directors have:

1. abused Eskom's procurement process (e.g. bid rigging/collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

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Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector. The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries prohibited from doing business with any International Financial/Lending Institution or Development/Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners/turstees/beneficiaries failing to meet their contractual obligation with the State or any State-Owned Entity (SOC)?		
1.5.1	If "Yes", provide details		

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3. DECLARATION OF SHAREHOLDING / BENEFICIARY INFORMATION

I, the undersigned _____ [Full names and Position] _____ hereby declare that I am the duly authorised representative of _____ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders / Beneficiaries in _____ [Name of Tenderer]:

Note that the information in the tables hereunder must be completed in full for each tenderer (including incorporated JVs). If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.

Individuals:

Full Name	Identity Number	Shareholding Percentage / Beneficiary Share

Other Entities*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage / Beneficiary Share	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors'/ trustees/beneficiaries of the shareholding entity

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I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender may be rejected, and that Eskom will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

Joint Ventures

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender may be rejected, and that Eskom will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE E

CONTRACT PRICE ADJUSTMENT (CPA) REQUIREMENTS FOR LOCAL GOODS AND SERVICES.

The application of contract price adjustment (CPA) to tender submissions

Note: This Section will not be applicable to Professional services contracts (See relevant section hereunder for guidelines on this).

1. Application of CPA

- CPA conditions may apply if the contractual duration is to be longer than 12 months.
- If the contractual duration is less than or equal to 12 months, a fixed priced offer must be submitted.
- For contracts with a duration of more than twelve (12) months, CPA will not be applicable for the first year. CPA will then only be applied from year two (2) onwards.
- Failure to propose contract price adjustment, or submit a CPA formula with the tender submission, will result in the pricing being considered fixed.
- Eskom will not accept Rate of Exchange adjustment to be included in any CPA formula.
- Local indices may not be used for CPA purposes for any imported component.
- There must be separate CPA formula for local and foreign CPA. Local and foreign escalation may not be combined into one formula.

2. Tender Submissions

Please refer to the NEC3 Term Services Contract (TSC3) for the proposed adjustments.

Eskom Proposed CPA breakdown for Local Goods and Service

Formula A						
Index Reference	Proposed portions/Weightings of each index	Description of Index	Full Title of Index as published	Source Publisher of Index	Base Month	Base Price/Base Index Figure
A1	85%	CPI	Table D4 - Consumer Price Index (CPI)	SEIFSA	July 2026	107.5
A2						
A3						
	15%	Fixed portion not subject to CPA				
Total	100%					

Note: Tenderers take note that, if the Eskom proposed CPA breakdown is not populated, they are required to refer to the Pricing Schedule in the NEC or other Contract or standalone Pricing Schedule for Eskom's proposed CPA breakdown.

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Eskom CPA Conditions/Requirements

- Tenderers are required to submit CPA that is aligned to Eskom's proposed CPA breakdown in this Tender; or Tenderers may submit an alternative CPA proposal from Eskom's CPA proposal, and this will be considered if deemed acceptable to Eskom;
- Note that for contracts exceeding a duration of 12 months if there is no CPA catered for by the tenderer; then prices will be deemed to be fixed and firm.
- A minimum of 15% of the total agreement value is to be fixed when a CPA formula is applied,
- Each CPA formula must add up to a final total of 100.
- Only official published CPA indices that are in the public domain must be used.
- No in-house indices may be used for CPA.
- There may be more than 1 CPA formula (Formula A, B, C etc) or a combination of all the cost components into 1 Formula (depending on how the pricing is to be submitted).
- If there are specific line items for Labour and Transport, individual Formulae might be used.

Note: Eskom reserves the right to negotiate CPA terms and conditions during negotiations held with tenderers.

3. BASE DATE AND BASE PRICE

- In instances of indices or other references published monthly, the Base Date is to be the month before the month in which the tender closes.
- In instances where the reference figures, e.g. market prices, are published daily or at intervals more than once a month; then the average for the month before the month in which the tender closes should be used as the Base Price.

4. CPA FOR PROFESSIONAL SERVICES

- The preferred index to be used for adjusting these agreements is the country specific CPI Headline index.
- The price adjustment factor will be effective from each contractual anniversary of the contract date. This must be the average of the country specific CPI Headline index figures published for the last twelve-month period (cycle) ending before the contract anniversary date.

OR

Closing date of tender:	
Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Date of signature:	

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ANNEXURE H

SBD 1

PART A **INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (ESKOM HOLDINGS SOC)					
BID NUMBER:	E3300DXKZNOU	CLOSING DATE:	31.08.2026	CLOSING TIME:	10h00.SAST
DESCRIPTION	The Provision of Non-Technical Facilities Management Services for (Cleaning Services) for KZN Operating Unit within Distribution, Central East Cluster, Kwa-Zulu Natal Operating Unit for a period of Five (5) years.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Nakedi Matata		CONTACT PERSON	Nakedi Matata	
TELEPHONE NUMBER	+27 11 800 6313		TELEPHONE NUMBER	+27 11 800 6313	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	matataon@eskom.co.za		E-MAIL ADDRESS	matataon@eskom.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
--	--	--	--

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

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PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION: 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT. 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA . 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED. 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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ANNEXURE I

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is

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adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEM

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

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4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole proprietor
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Trust
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

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4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	

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ANNEXURE J

SBD 4

TENDERER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, Eskom requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the tender process.

2. TENDERER'S DECLARATION

2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

[YES/NO]

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State Institution

2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

[YES/NO]

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If so, furnish particulars:

.....

.....

- 2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

[YES/NO]

If so, furnish particulars:

.....

.....

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect: -

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the tender, tendering with the intention not to win the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.
- 3.5 The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.

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- 3.6 There have been no consultations, communications, agreements or arrangements made by the tenderer with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the tender submitted where so required by the institution, and the tenderer was not involved in the drafting of the specifications or terms of reference for this tender.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or the tenderer maybe restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE TENDER OR ACT AGAINST THE TENDERER IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

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Annexure G

Tax Compliance Questionnaire for Foreign Suppliers [Mandatory for foreign suppliers to complete]

1. BACKGROUND

- Foreign suppliers with no local footprint (i.e. the foreign supplier doesn't have a branch or representative registered here in RSA) do not need to submit a tax clearance certificate.
- These suppliers are also exempted from registering on the National Treasury's Central Supplier Database.

No.	Question	Yes	No
1.	Are you a resident of the Republic of South Africa (RSA)?		
2.	Do you have a branch in the RSA?		
3.	Do you have a permanent establishment in the RSA?		
4.	Do you have any source of income in the RSA?		
5.	Are you liable in RSA for any form of taxation?		

- In order to ascertain whether you are a supplier with no local footprint and that no tax clearance certificate is required, please answer the following pre-award questionnaire in the table below: *Please mark the applicable column (Yes/No) with an 'X'*

If the answer is 'No' to all of the above, then it is not a requirement to obtain a tax clearance certificate / tax clearance system pin code from SARS.

Yours faithfully
For Supplier:

The supplier hereby confirms that the questions above were answered truthfully and were fully understood.

Name	Designation	Signature	Date
Company name			
Company registration number			
Telephone number		Fax No. and/or e-mail address	

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CONFIDENTIAL

e-Tendering System

Suppliers Help Manual

Prepared by: *Group IT Application Operations*

Date: *28 August 2023*

Revision Issue: 3.0

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Background

e-Tendering system is a web-based system that allows suppliers bidding for various tenders advertised on Tender Bulletin system to “upload” their tender documents. Currently the tenderers or suppliers submit tender documents at various Eskom tender offices. e-Tendering system replaces the manual or physical submission of tender documents at various Eskom tender offices. e-Tendering system in a nutshell is an electronic box where tender documents can be “dropped” or “uploaded”. Suppliers will be required to register their details before they can be granted access to the e-Tendering system. An OTP (one time pin) will be sent to both their cell phone and email address.

Quick and direct access is also available by using the following links:

- **Tender Bulletin Public website:** <https://tenderbulletin.eskom.co.za> - this is used by members of the public, to view and access Eskom published tenders. e-Tendering hyperlink will be found on this site. Members of the public may follow prompt instructions once they have clicked on the e-Tendering link (<https://eTendering.eskom.co.za>). This link will allow them to upload the required tender documentation.
- **e-Tendering website public website:** <https://eTendering.eskom.co.za> - this is used by members of the public, to view information about published tenders and submit their tender documents.
- **N.B: Members of the public would need to have a CSD number to gain access to e-Tendering system.**

Problems

A channel of communication has been created in case users of the system experiences a problem with the system. In a case users come across some difficulties in using Tender bulletin, e-Tendering and OpenText systems they need to contact the buyer responsible for the published tender.

What's New

A new functionality to “add closed tenders”. Closed tenders refer to the tenders which are not listed on Tender bulletin as normal tenders, but are tenders sent directly to the relevant and potential suppliers who meet the selection and evaluation criteria to offer what the buyer needs. These suppliers will be sent a link via email to bid privately.

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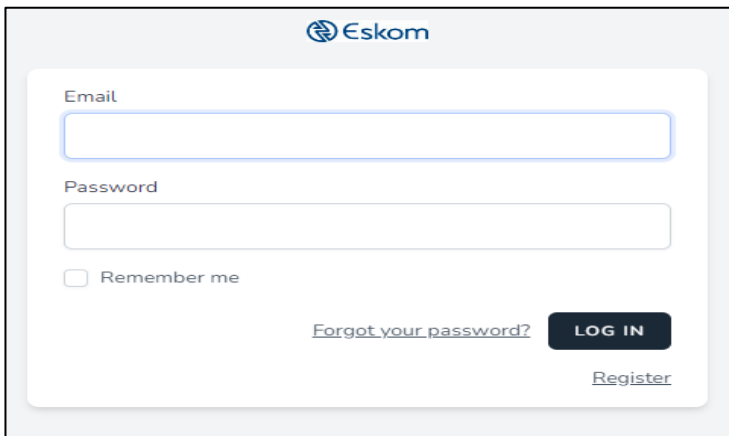
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Getting Started

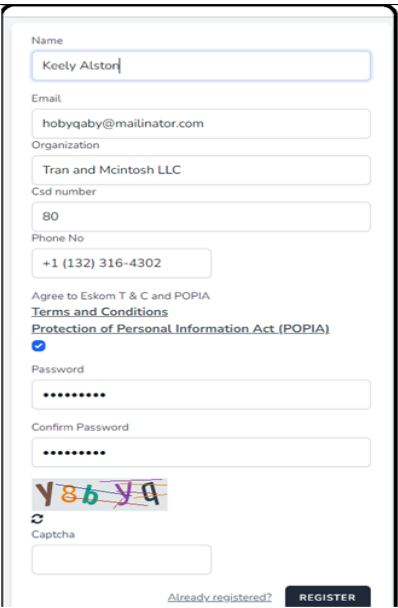
To gain access to e-Tendering portal

1. Open your web browser
2. Type [TenderBulletin \(eskom.co.za\)](https://eTendering.eskom.co.za) or <https://eTendering.eskom.co.za>
3. e-Tendering system login page will be displayed:



The login page features the Eskom logo at the top. Below it, there are two input fields: 'Email' and 'Password'. A checkbox labeled 'Remember me' is positioned below the password field. To the right of the password field is a 'LOG IN' button. Below the 'LOG IN' button is a 'Register' link. A link for 'Forgot your password?' is located to the left of the 'LOG IN' button.

Fig 1

Registration Form	Steps to follow
 The registration form includes fields for Name (Keely Alston), Email (hobyqaby@mailinator.com), Organization (Tran and McIntosh LLC), Csd number (80), and Phone No (+1 (132) 316-4302). It also has checkboxes for 'Agree to Eskom T & C and POPIA' and 'Terms and Conditions Protection of Personal Information Act (POPIA)'. There are fields for Password and Confirm Password, both masked with dots. A captcha image is shown below the password fields. At the bottom, there is a 'REGISTER' button and a link for 'Already registered?'.	• Complete all the fields • Contact number must start with a Plus prefix e.g. +27 • Ensure that you also fill in the capture picture to validate that you are not a robot. • Once all columns have been filled click on register button • Pop-up message will be displayed asking the registerer to verify the email sent to the provided email address. • If the email does not come through, click on "Resend Verification Email" button • email to be resent, • Once you have received the email click on Verify Email link provided on the email. • Then you will be directed back to e-Tendering site with a login screen displayed, now complete the login with your verified email address and password

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Fig1.1

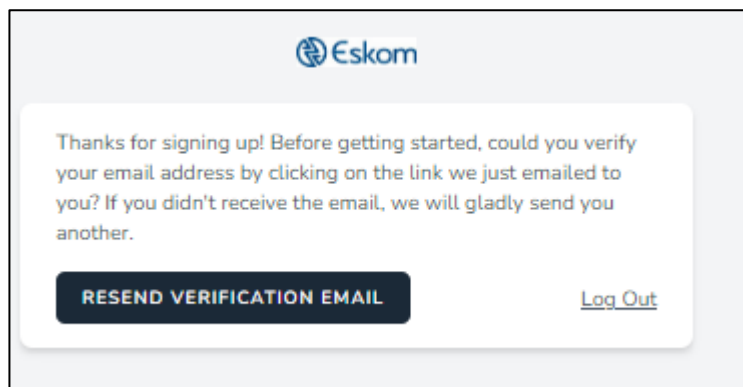


Fig2a.

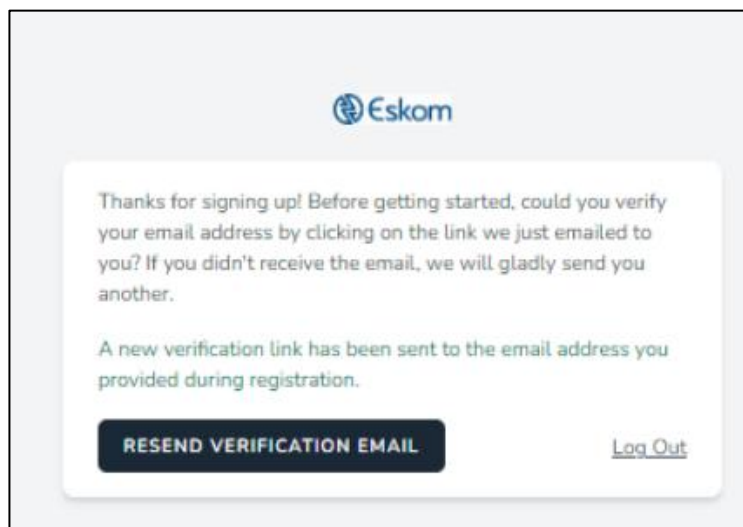


Fig2b.



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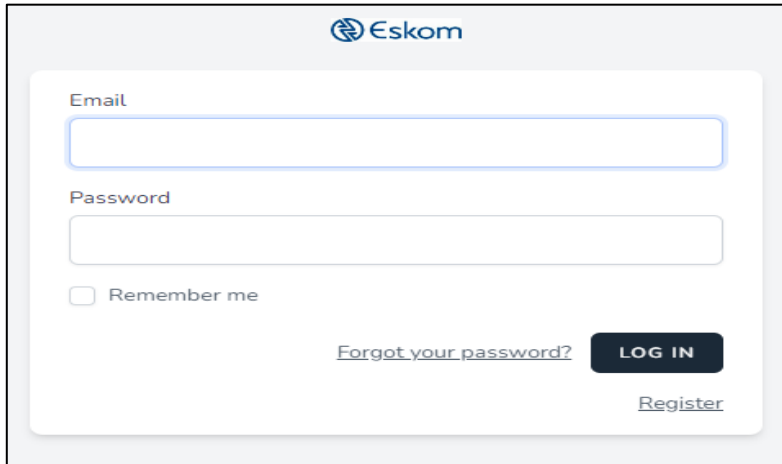
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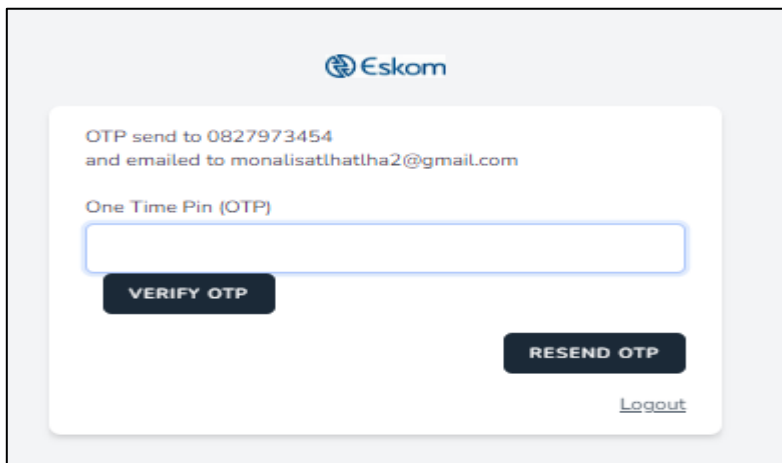
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Fig3.

- Once the email is verified, login using your registered email address and password then the OTP page will be displayed



The screenshot shows the Eskom login interface. At the top is the Eskom logo. Below it, there are two input fields: 'Email' and 'Password'. A 'Remember me' checkbox is located below the password field. To the right of the password field is a 'LOG IN' button. Below the 'LOG IN' button is a 'Register' link. To the left of the 'LOG IN' button is a 'Forgot your password?' link.



The screenshot shows the Eskom OTP verification interface. At the top is the Eskom logo. Below it, there is a message: 'OTP send to 0827973454 and emailed to monalisatlhatlha2@gmail.com'. Below this message is a 'One Time Pin (OTP)' input field. To the left of the input field is a 'VERIFY OTP' button. To the right of the input field is a 'RESEND OTP' button. Below the 'RESEND OTP' button is a 'Logout' link.

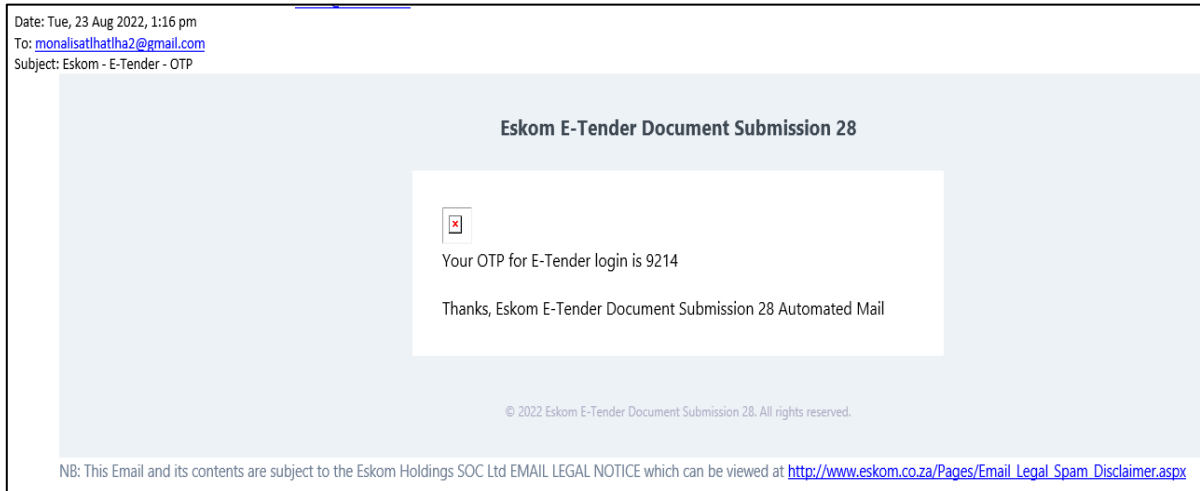
- OTP sent to the registered cell phone number and email address

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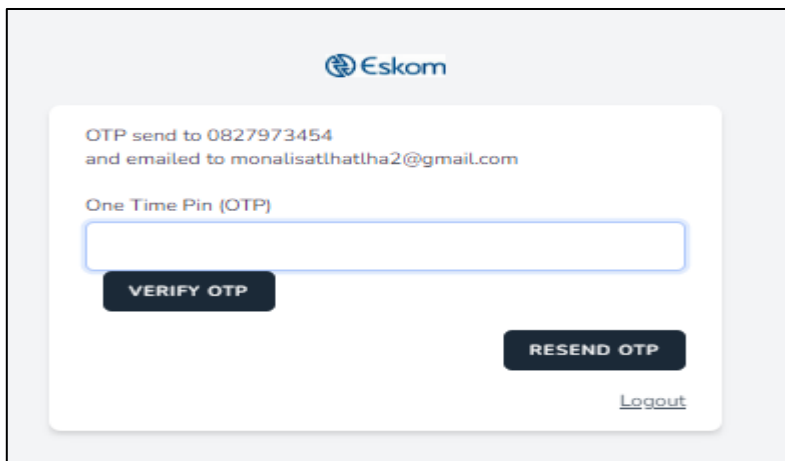
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6. Insert the otp number then click **“Verify OTP” button**, to resend OTP click on **“Resend OTP” button**



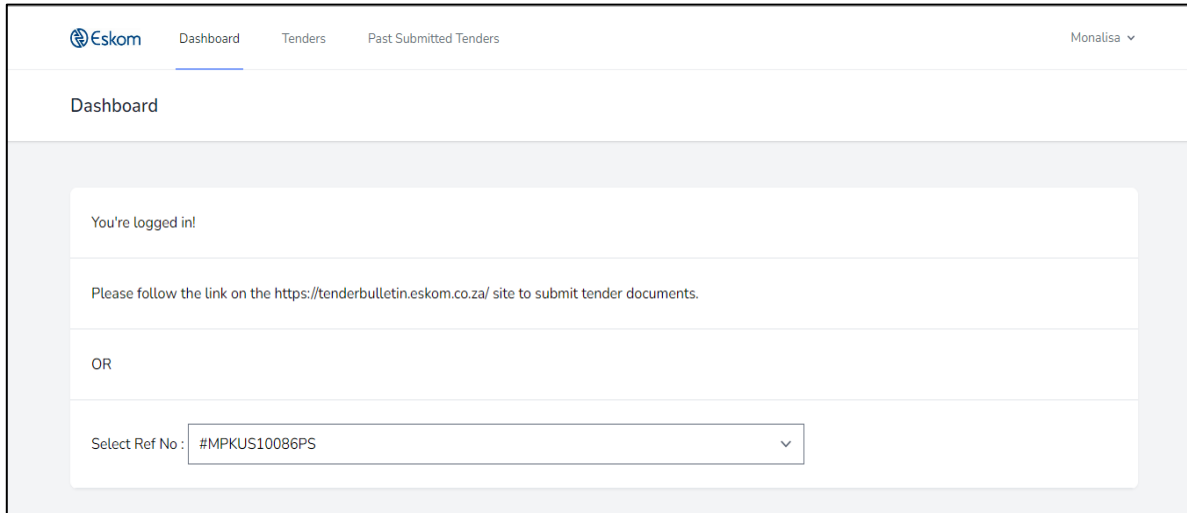
7. Landing page once OTP is verified

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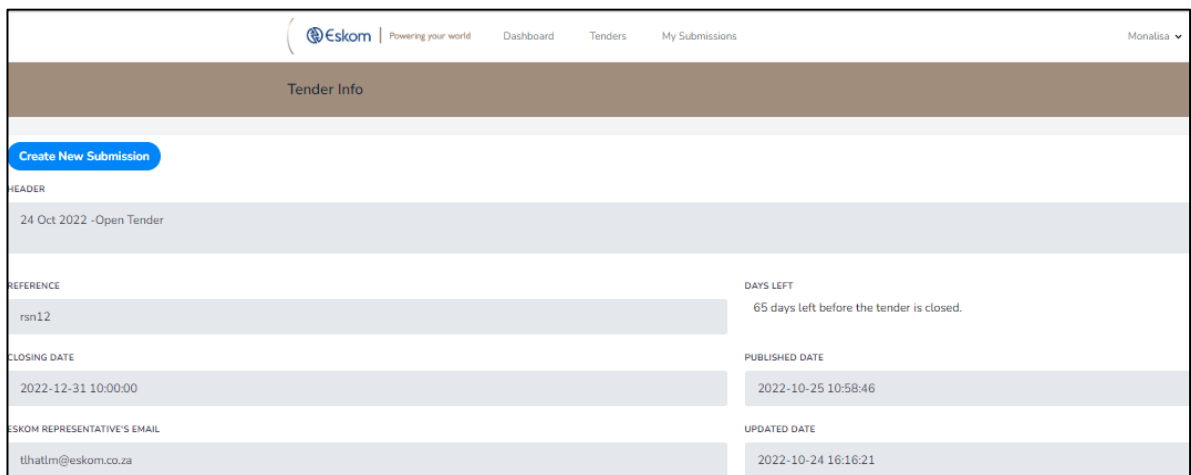
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8. Select the preferred “Ref No”



9. A page with the preferred Tender information is displayed before tender documentation can be submitted.



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SCOPE DETAILS

Provision of Office Cleaning and Janitorial Services at Kusile Power Station Project

SUMMARY

We wish to thank you for submitting your response to the abovementioned Enquiry No. MPKUS10086PS. The matter has now been adjudicated and we regret to inform you that you have not been successful in this instance.

ADDRESS

N/A

TENDER ID	SUBMISSION START DATE	SUBMISSION END DATE	TENDER DESCRIPTION

10. Click on **“Create New Submission” button** to submit required Tender documents

Eskom | Powering your world | Dashboard | Tenders | My Submissions

Tender Info

Create New Submission

11. Landing page once clicked on **“Create New Submission” button**. Take note of the mentioned disclaimers.

Submissions

Submission Status: **Incomplete**

Tender Description/Overview
Supply Supply Supply

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	SIZE	TYPE	TIME	
Total			0 MB			

Add File

Finalize Submission

Disclaimer
 It remains the sole responsibility of the tenderer to ensure that the documents (PDF/Excel) are submitted and are accessible for downloading/evaluation without any challenges as well as that they are not corrupt or unreadable.
 It is the tenderer's responsibility to ensure that their documents are submitted/uploaded and the submission is FINALIZED before the closing date.

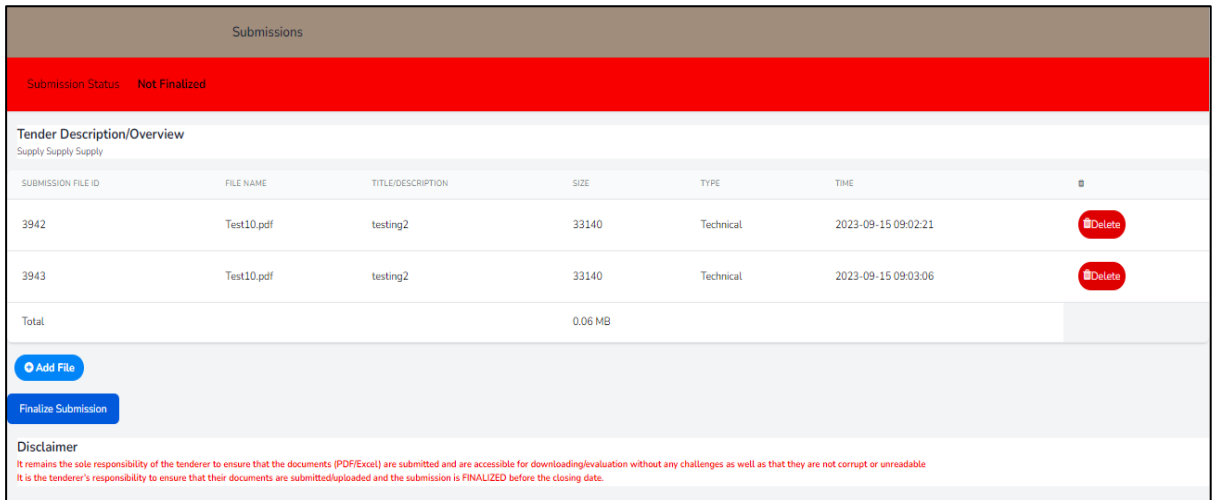
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12. To submit tender documents, click on **“Add file” button**



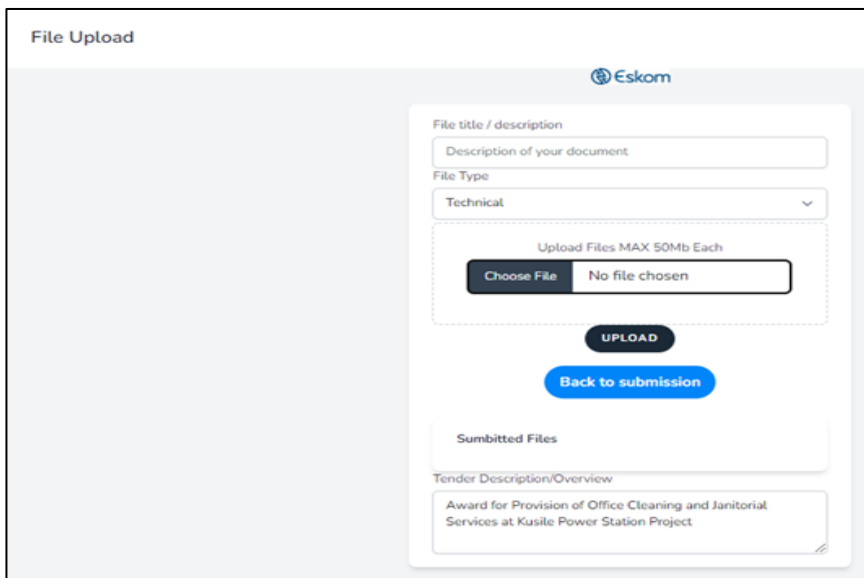
The screenshot shows the 'Submissions' page. At the top, there's a red banner with 'Submission Status Not Finalized'. Below it, a section titled 'Tender Description/Overview' shows 'Supply Supply Supply'. A table lists uploaded files:

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	SIZE	TYPE	TIME	
3942	Test10.pdf	testing2	33140	Technical	2023-09-15 09:02:21	
3943	Test10.pdf	testing2	33140	Technical	2023-09-15 09:03:06	
Total			0.06 MB			

Below the table are buttons for 'Add File' and 'Finalize Submission'. A disclaimer at the bottom states: 'It remains the sole responsibility of the tenderer to ensure that the documents (PDF/Excel) are submitted and are accessible for downloading/evaluation without any challenges as well as that they are not corrupt or unreadable. It is the tenderer's responsibility to ensure that their documents are submitted/uploaded and the submission is FINALIZED before the closing date.'

13. Upload required tender documents by:

1. Giving the file a name
2. Select the listed file type e.g.: Technical, commercial, finance and etc
3. Choose the file you need to upload
4. Then click on **“Upload”** button, Fig5.



The screenshot shows the 'File Upload' form. It includes the Eskom logo at the top. The form has the following fields and buttons:

- File title / description:** A text input field with the placeholder 'Description of your document'.
- File Type:** A dropdown menu currently set to 'Technical'.
- Upload Files MAX 50Mb Each:** A section containing a 'Choose File' button and a 'No file chosen' text.
- UPLOAD:** A large blue button to submit the file.
- Back to submission:** A blue button to return to the submission overview.
- Submitted Files:** A section for listing uploaded files.
- Tender Description/Overview:** A section showing the tender details, including 'Award for Provision of Office Cleaning and Janitorial Services at Kusile Power Station Project'.

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Fig4.

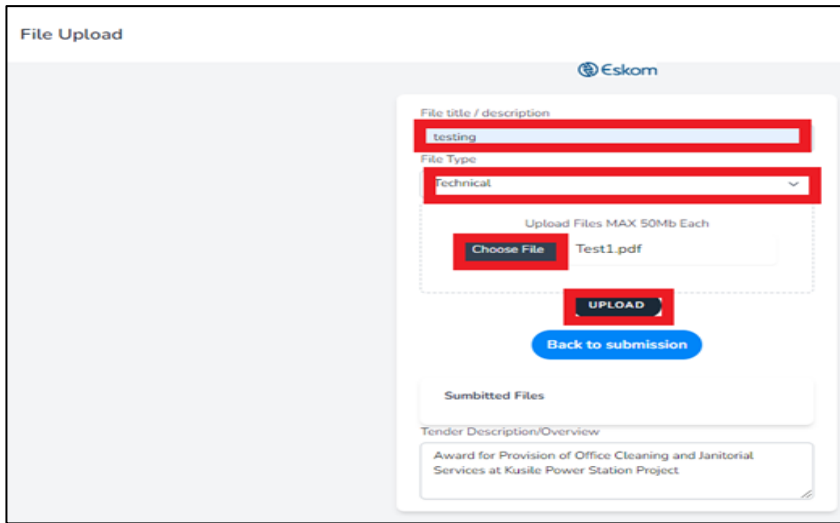


Fig5.

14. Once clicked on **“Upload”** button, this page will be displayed with the submitted document(s). Continue to submit all the required documents under the correct category, i.e: Technical should be selected if technical documentation is uploaded and etc. Verify all required documents are uploaded before making ‘Final Submission’ by clicking on ‘Finalize Submission’ button.

Submissions

Submission Status: Incomplete

Tender Description/Overview

24 Oct 2022 - Open Tender

Submission File ID	File Name	Title/Description	Size	Type	Time	
357	Test9.pdf	testing	33140	Commercial	2022-10-26 14:05:34	Delete
Total			0.03 MB			

Add File

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Submissions

Submission Status **Incomplete**

Tender Description/Overview
24 Oct 2022 -Open Tender

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	SIZE	TYPE	TIME	
357	Test9.pdf	testing	33140	Commercial	2022-10-26 14:05:34	Delete
358	Test3.pdf	testing1	33140	Technical	2022-10-26 14:12:32	Delete
Total			0.06 MB			

Add File

Submissions

Submission Status **Not Finalized**

Tender Description/Overview
24 Oct 2022 -Open Tender

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	SIZE	TYPE	TIME	
357	Test9.pdf	testing	33140	Commercial	2022-10-26 14:05:34	Delete
358	Test3.pdf	testing1	33140	Technical	2022-10-26 14:12:32	Delete
359	Test3.pdf	test1	33140	Finance	2022-10-26 14:16:06	Delete
Total			0.09 MB			

Add File

Finalize Submission

15. Click on **“Finalize Submission”** button. A file size cannot exceed 50MB and a total size of all uploaded files should not exceed 900MB.

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Submissions

Submission Status Not Finalized

Tender Description/Overview
24 Oct 2022 - Open Tender

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	SIZE	TYPE	TIME	
357	Test9.pdf	testing	33140	Commercial	2022-10-26 14:05:34	Delete
358	Test3.pdf	testing1	33140	Technical	2022-10-26 14:12:32	Delete
362	Test16.pdf	test6	33141	Finance	2022-10-26 15:09:57	Delete
Total			0.09 MB			

Add File

Finalize Submission

16. Once “Finalize Submission” button is clicked the pop-up message confirming the submission will pop-up

Submissions

Submission Status Not Finalized

Tender Description/Overview
24 Oct 2022 - Open Tender

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	TIME	
357	Test9.pdf	testing	2022-10-26 14:05:34	Delete
358	Test3.pdf	testing1	2022-10-26 14:12:32	Delete
362	Test16.pdf	test6	2022-10-26 15:09:57	Delete
Total			0.09 MB	

Add File

Finalize Submission

Finalize the submission? You will not be able to add any more files and the documents will be submitted.

Finalize and close Submission

No, continue adding files

Controlled Disclosure

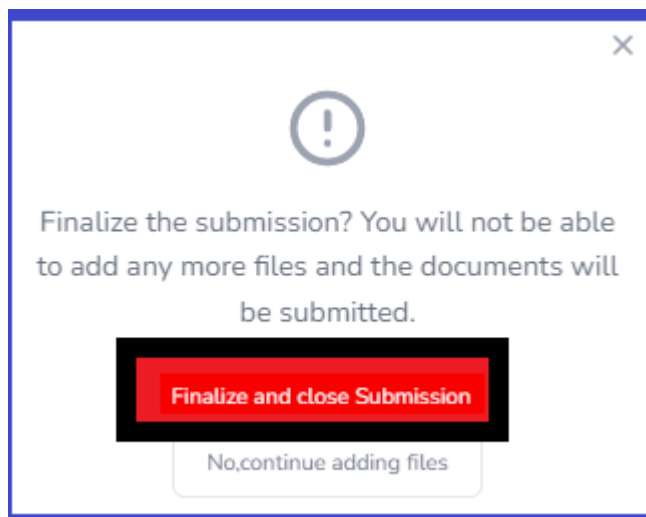
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17. Click on **“Finalise and Close Submission”** button to finalize the submission of documents.

If not, all documents were submitted or still wish to add or submit more documents, click on **“No, continue adding files”** button.



18. Once the submission is finalised the page with all submitted documents will display with the submission and closed time and date timestamp at the bottom.

Submissions

Submission Status

Submitted

Tender Description/Overview

24 Oct 2022 - Open Tender

SUBMISSION FILE ID	FILE NAME	TITLE/DESCRIPTION	SIZE	TYPE	TIME
357	Test9.pdf	testing	33140	Commercial	2022-10-26 14:05:34
358	Test3.pdf	testing1	33140	Technical	2022-10-26 14:12:32
362	Test16.pdf	test6	33141	Finance	2022-10-26 15:09:57
Total			0.09 MB		

Submission started at 2022-10-26 13:16:33 and closed at 2022-10-26 15:15:39

19. To view submitted tenders, click on **“My Submissions”** menu option. All your individually submitted tenders will be displayed.

If you want to view or verify the submitted documents, click on **“View Submission”** button

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		Review Date	April 2031		

My Submissions				
TENDER ID	SUBMISSION START DATE	SUBMISSION END DATE		TENDER DESCRIPTION
71385	2022-10-26 13:12:34	65 days left before the tender is closed.	Add files / Close Submission	24 Oct 2022 -Open Tender
71385	2022-10-26 13:16:33	2022-10-26 15:15:39	View Submission	24 Oct 2022 -Open Tender

20. Once the submission process is complete an email will be sent to the submitter with all submitted documents on email, Fig6. This is the final step for the submitter or tenderer.

It is vital to save the email with the **submission ID** for future enquiry if need be.

-----Originalmessage-----				
From: Eskom E-Tender Document Submission 28 <noone@eskom.co.za>				
Date: Tue,23Aug2022,3:42pm				
To: monalisatlhathla2@gmail.com				
Subject: Response To Submitter				
Eskom E-Tender Document Submission 28				
Hi Monalisa				
You have finalized a new submission with submission id:14 on tender #MPKUS10086PS closing date: 2022-11-30 10:00:00.				
Have started the submission from 2022-08-23 14:28:33 and finalized at 2022-08-23 15:42:28				
Tender Description:				
Award for Provision of Office Cleaning and Janitorial Services at Kusile Power Station Project				
Files Submitted:				
ID	Original Name	Title	Size	Type
38	Test7.pdf	testingCom	33141	Commercial
40	Test1.pdf	testingTech	33502	Technical
41	Test15.pdf	testingFin	33141	Finance
Thanks,				
Eskom E-Tender Document Submission 28 Automated Mail				

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Edit Registration

To edit already registered information such as Name, Organization, CSD and cell phone number select “Edit Registration” on the drop down, Fig1. New window with information that needs to be updated pop ups, Fig2. Click on **“Update”** button to update registration details.

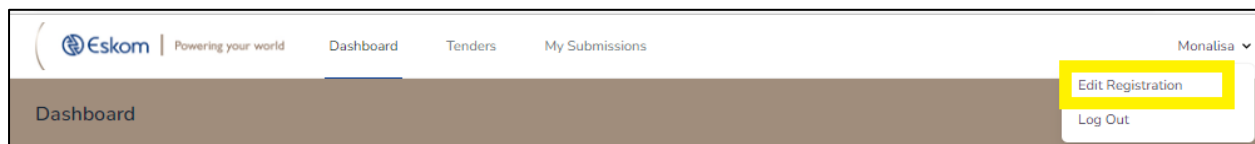
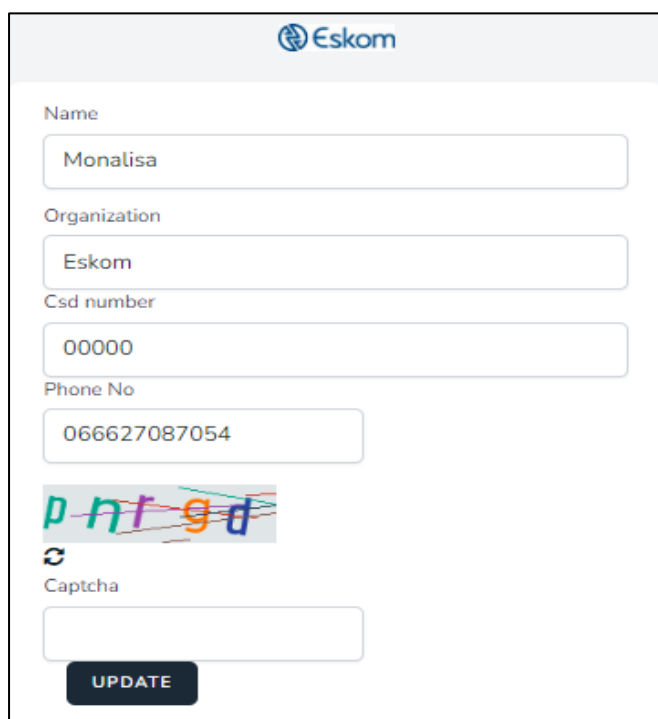


Fig1.


 This screenshot shows the 'Edit Registration' form. It contains the following fields:

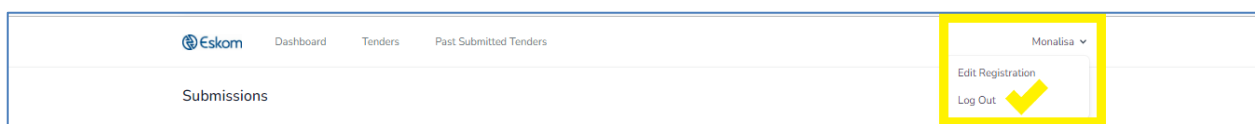
- Name:** Monalisa
- Organization:** Eskom
- Csd number:** 00000
- Phone No:** 066627087054
- Captcha:** A visual captcha with the letters 'p', 'n', 't', 'g', 'd' in various colors and orientations.

 At the bottom of the form is a dark blue button labeled 'UPDATE'.

Fig2.

Log off Button

To logout, click “Log out” on the dropdown next to your name



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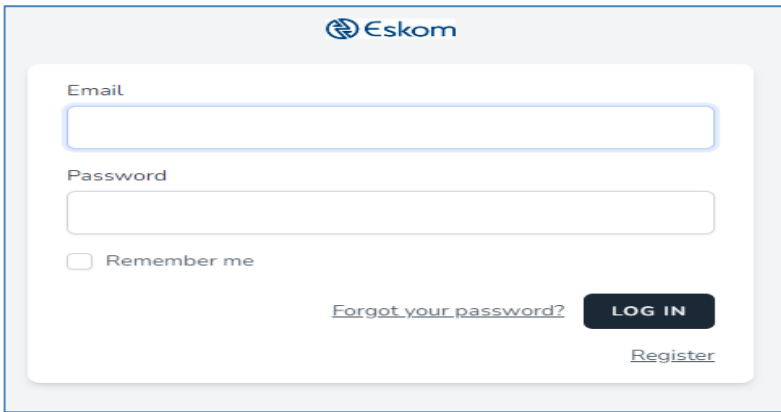
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Fig1.

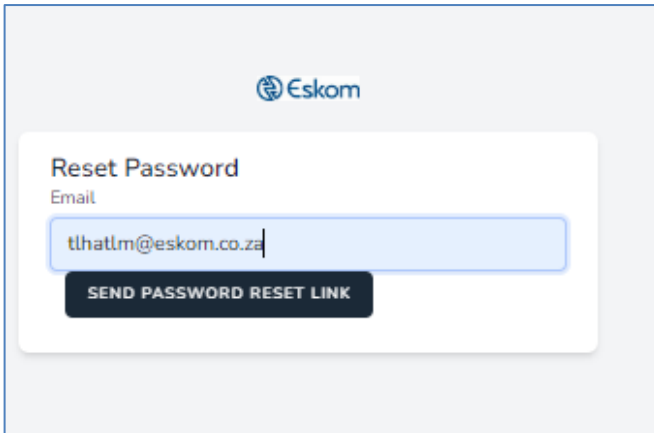
Password reset

To reset a forgotten password, click **“Forgot your password”** Fig1. and a new screen will pop up to enter an alternative email where the new password will be sent Fig2. Confirmation message will be sent to the user, Fig3.



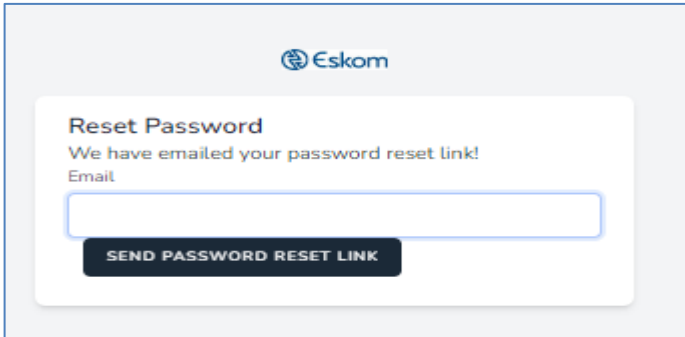
The login form features the Eskom logo at the top. Below it, there are two input fields: 'Email' and 'Password'. A checkbox labeled 'Remember me' is positioned below the password field. To the right of the 'Email' field, there is a link that reads 'Forgot your password?'. At the bottom right, there is a dark button labeled 'LOG IN' and a link labeled 'Register'.

Fig1.



This is the first step of the password reset process. It shows the 'Reset Password' heading and the Eskom logo. There is an 'Email' input field containing the text 'tthatlm@eskom.co.za'. Below the input field is a dark button labeled 'SEND PASSWORD RESET LINK'.

Fig2.



This is the second step of the password reset process. It shows the 'Reset Password' heading and the Eskom logo. Below the heading, it says 'We have emailed your password reset link!'. There is an 'Email' input field which is currently empty. Below the input field is a dark button labeled 'SEND PASSWORD RESET LINK'.

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Fig3.

An email confirming password reset will be sent to the email provided.
Click on the link or “**Reset Password**” button to reset the password.

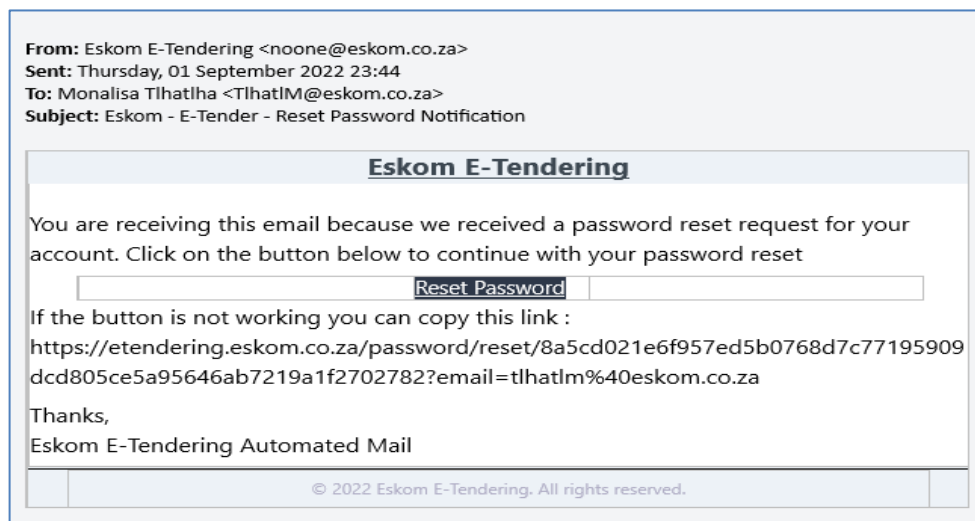


Fig4.

A new window will pop up to reset and confirm the new password, Fig5. Enter new password and confirm then click on “**Reset Password**” button.

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Fig5.

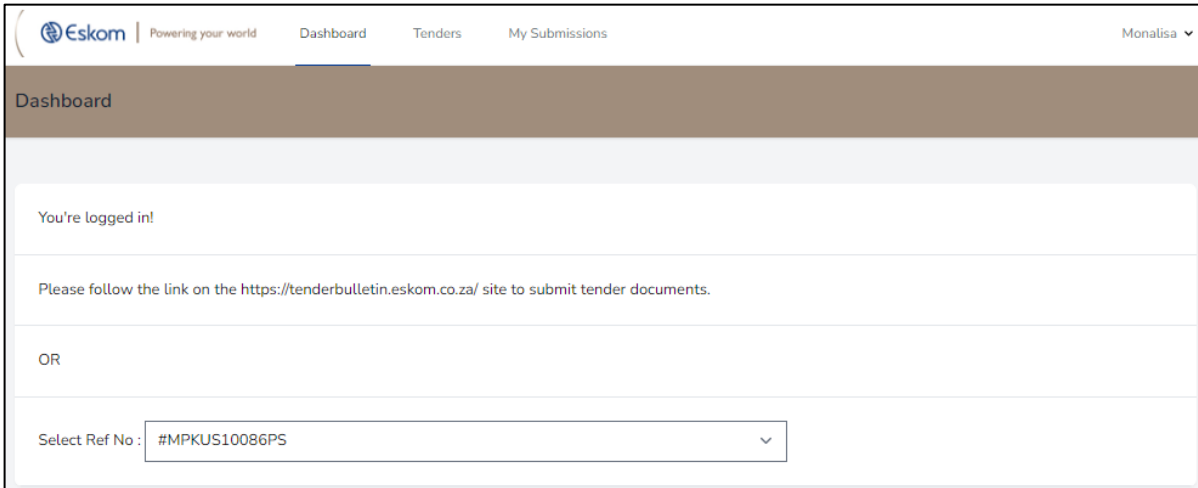
OTP window will pop up, type in the OTP sent to either the cell phone or email address.



The image shows a mobile application interface for OTP verification. At the top is the Eskom logo. Below it, a message states: "OTP send to 0827973454 and emailed to tlhatlm@eskom.co.za". Underneath, it says "One Time Pin (OTP)". There is a text input field with a single character '1' inside. Below the input field are two buttons: "VERIFY OTP" and "RESEND OTP". At the bottom right, there is a "Logout" link.

Fig6.

OTP successfully goes through and lands on the below screen, password is successfully reset.



The image shows a web dashboard interface. At the top, there is a navigation bar with the Eskom logo, the tagline "Powering your world", and links for "Dashboard", "Tenders", and "My Submissions". The user's name "Monalisa" is displayed on the right. Below the navigation bar is a "Dashboard" header. The main content area includes a message "You're logged in!", a link to "https://tenderbulletin.eskom.co.za/" for submitting tender documents, and an "OR" separator. At the bottom, there is a "Select Ref No:" dropdown menu with the value "#MPKUS10086PS" selected.

Fig7.

General

This system is compatible to most web browsers however we recommend Ms Edge.

The end.

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